

BURSARY OVERVIEW

The Serve Our City Education Bursary is an Every Nation Church (Singapore) (ENCS) financial award given to invest in the future of our community youth leaders.

BENEFITS OF AWARD

- The Serve Our City Education Bursary provides SGD 2,000.00 per annum to help cover polytechnic school fees and study-related expenses.
- Students are not expected to return this money.
- There is no bond attached.

ELIGIBILITY CRITERIA

- Singapore Citizens or Singapore Permanent Residents aged 16-25 years old.
- Full-time freshmen, Year 2 and 3 / Final Year students in any of the 5 polytechnics in Singapore.
- Demonstrate financial need: a household per capita income of SGD 1,875.00 and below or where combined household income does not exceed SGD 7,500.00 (gross) per month. Deserving students who fall out of the eligibility criteria due to exceptional family circumstances (for example, those with family members who have high medical expenses), may be considered.
- Demonstrates interest, dedication and commitment in serving the community. Has actively participated in community work in at least the last 1 year.
- Made satisfactory progress towards completion of his/her academic programme, for those applying for Bursary renewal.
- Commit to meet with Serve Our City programme officers 4 times over the academic year.

SECTION 1: APPLICATION OVERVIEW	
Application Date (DDMMYYYY):	Bursary Type*: ☐ New Application ☐ Bursary Renewal
Polytechnic and Course Enrolled In: ☐ NP ☐ NYP ☐ RP ☐ SP ☐ TP Course: _____	Academic Year to be covered by Bursary: AY 20 ____ / 20 ____ Year of Study: ☐ Year 1 ☐ Year 2 ☐ Year 3

SECTION 2: PARTICULARS OF STUDENT (AS PER NRIC)

Last Name:	First Name:
Citizenship*: Singapore Citizen / Singapore PR	Last 3 Digits of NRIC and Letter: (e.g. SXXXX456A)
Date of Birth: (DDMMYYYY):	Sex*: M / F
Ethnicity*: Chinese/ Malay / Indian / _____ (please state)	
Home Address:	
Telephone: (Home): (Mobile):	Email Address:
Type of Accommodation*: 1-rm / 2-rm / 3-rm / 4-rm / 5-rm / Others (Please specify): _____	
Ownership*: Parents-owned / Rented / Staying with guardian / Others (Please specify): _____	

SECTION 3: OTHER SOURCES OF FINANCIAL ASSISTANCE

Are you or your family currently receiving or applying for assistance from any other organisations?

* Yes / No (If 'Yes', please provide the details below. Include other bursaries or scholarships you hold or are applying for)

Name of Agency / Organisation (e.g. Mendaki, SSO)	Period of Assistance (from / to)	Amount e.g. \$3000 / year

(Please attach an additional sheet if there is insufficient space)

*Please select

SECTION 4: PAYMENT DETAILS

Name of Faculty	Annual School Fee (SGD)	Payment Schedule e.g. \$500 in Jan / \$500 in Apr	Start Date of School Term

SECTION 5: FAMILY DETAILS

- I. Details of all family members living in the same household must be included.
- II. A copy of the latest proof of income (e.g. pay slip, CPF statement, letter from employer or Income Tax Notice of Assessment) must be submitted for all employed family members. Justification is required for non-submission.

Name	Relationship	Age	Contact No.	Occupation	Gross Monthly Income (SGD)
	Applicant				
				TOTAL:	

Total number of members living in home (including applicant): _____

Per capita income: SGD _____

Highest education level of head of household*:

No formal education / Primary / Secondary / Post-secondary (ITE, JC, Poly)/ University

*Please select

SECTION 6: OTHER INCOME & EXPENSE

Chronic illness in family and monthly medical costs, if any: (e.g. father on dialysis: SGD500/month):

Are you working part-time currently? What kind of part-time work do you do and what is your average monthly income from it? Do you intend to continue part-time work?

Any other income/expenses: _____

SECTION 7: INVOLVEMENT IN COMMUNITY SERVICE

List down the community organisations you have served/ are serving in the last 1-2 years and a brief description of the work you did with them. Include letters of participation for these organisations in your documentation submission.

Name of Agency / Organisation	Period of Involvement (from / to)	Role	Description

SECTION 8: DECLARATION

I hereby declare the the information given in this form is true and correct to the best of my knowledge and belief and that I have not wilfully suppressed any material fact. I understand that all information will only be used by Every Nation Church (Singapore) for the sole purpose of processing this application.

Name / Signature of Applicant:

Date:

SECTION 9: FOR OFFICIAL USE ONLY

APPROVED/ NOT APPROVED

Comments / variations, if any:

Name / Signature:

Designation:

Date and organisation stamp:

Documents Required Checklist

- ☐ Completed Serve Our City Education Bursary Application Form
- ☐ Letter of acceptance from School of intended study OR Exam transcripts after each term or semester (for Bursary renewal or applicants in Year 2 studies and beyond)
- ☐ Endorsed letter from school on annual school fees
- ☐ Letter of Participation/ Referral acknowledging active participation in community events in last 1-2 years.
- ☐ Households with Chronic Illnesses in family: Document stating medical condition(s) from a certified general practitioner / doctor **and** Latest 3-months medical bills (if available)
- ☐ Proof of Number of People in Household : Photocopies of Birth Certificate or NRIC/ ID (front and back) of all Household members
- ☐ Households with deceased or divorced parents: death certificate or divorce / separation deed (where available)
- ☐ Proof of Household Income (15 years and above):
 - Payslip for last 3 months OR
 - Letter from Employer stating monthly gross salary OR
 - CPF History for last 6 months (for unemployed or self-employed family members) OR
 - Latest Income Tax Notice of Assessment OR
 - Student ID and/or NS ID